

WordPress Website Maintenance Checklist

1. Make Backups

If your site crashes and it hasn't been backed up recently, you could lose a lot of valuable information: Information that could be costly and time consuming to replace. If you add a lot of content regularly to your website consider doing a database backup daily or weekly. How much of your content are you prepared to lose and recreate?

[Updraft](#), [BackWPup](#), [Jetpack](#) and [BackupBuddy](#) = backup plugins

2. Check Website's Speed

A fast loading WordPress site is a healthy WordPress site. Speed is a big deal when it comes to SEO, which helps total strangers find your site. And it's also a big deal when it comes to consumer experience

tools.pingdom.com. <https://gtmetrix.com/>
<https://developers.google.com/speed/pagespeed/insights/>

3. Optimize your Images

Image optimization is all about decreasing the file size of your images as much as possible without sacrificing quality so that your webpage loads as fast as possible. [Smush](#) is a good plug in for this.

4. Update the WordPress Website Core Files

There are two types of core updates, major and minor. The major update has a version number with two digits and a decimal between them for example 5.4. A minor update has three digits, also separated by decimals for example 5.4.2. Update major updates after a few days. Update minor updates immediately.

5. Clean up Post or Page Revisions

Over time, if not kept in check, your database can really get clogged up with thousands of revisions. Keep it simple and use a plugin called [WPSweep](#).

6. Clean out Unused Plugins

7. **Clean Out Themes List** – you only need the one you use and one other

8. Clean Out Spam Comments

9. **Check Your WordPress Site for Malware** [Sucuri](#), [Wordfence](#),

10. **Monitor your WordPress website's downtime** [Uptime robot](#)

11. **Find and Fix Broken or Dead Links in Your Website** [broken link checker](#)

12. **Manage your Databases in WordPress** [WPCleanup](#)

Check and perform website maintenance tasks at least once a month. More often if you have a lot of content.

For more details on how to complete each step watch our video series which you can access at <https://anneelizabethperez.com/courses/>